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भारत सरकार

GOVERNMENT OF INDIA

केन्द्रीय कृषि मशीनरी प्रशिक्षण एवं परीक्षण संस्थान

CENTRAL FARM MACHINERY TRAINING & TESTING INSTITUTE

कृषि एवं किसान कल्याण मंत्रालय (कृषि, सहकारिता एवं किसान कल्याण विभाग)

MINISTRY OF AGRICULTURE AND FARMERS WELFARE

(DEPARTMENT OF AGRICULTURE, CO-OPERATION AND FARMERS WELFARE)

ट्रैक्टर नगर, बुदनी (म०प्र०) 466445

TRACTOR NAGAR, P.O., BUDNI (M.P.) 466445

F. No.:10-2/88-Estt.

Dated 11<sup>th</sup> June, 2021

**OFFICE ORDER**

In partial modification of earlier Office Orders of even number dated 28.08.2014 and 30.04.2021, the Director, Central Farm Machinery Training & Testing Institute, Budni has entrusted the following duties and responsibilities to **Shri Arun Kumar Sharma, Assistant Director (OL)** with immediate effect:-

1. He will work as Estate Officer.
2. He will be in-charge of Stationery Store and Estate Store.
3. He will be responsible for overall security of the Office, Residential Area, Rest House and Farm Area.
4. He will be in-charge of CPWD section & correspondence thereof.

He will look after the above duties in addition to his own duties and responsibilities related to Official Language.

In his absence, Shri Rakesh Paliwal, Agricultural Engineer will look after the above stated duties & responsibilities in addition to his own duties.

**(B.K.Panigrahi)**

Instrumentation Engineer/HOO  
for Director

**Distribution:**

1. Shri Jaibir Singh, Agronomist
2. Shri Arun Kumar Sharma, Assistant Director (OL)
3. Shri Rakesh Paliwal, Agricultural Engineer
4. Shri Nitesh Kumar Verma, Agricultural Engineer
5. Shri Shwetabh Singh, Agricultural Engineer

**Copy to:**

1. PA to Director – for kind information.
2. All Sectional Heads - Main Office/Accounts/Testing/Training/Farm/Instrumentation - for circulation among the officers and staff working with them.
3. All notice boards - Testing /Training/Office/ Main Gate

  
for Director