

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, EXTRAORDINARY, PART II, SECTION 3, SUB-SECTION (i)]

**MINISTRY OF AGRICULTURE AND FARMERS WELFARE**  
**(Department of Agriculture and Farmers Welfare)**

**NOTIFICATION**

**G.S.R..... (E).** - In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Ministry of Agriculture and Farmers Welfare, Department of Agriculture, Cooperation and Farmers Welfare, Farm Machinery Training and Testing Institute, Administrative Officer and Assistant Library and Information Officer Group 'B' (Gazetted) Non-Technical Posts Recruitment Rules, 2017 except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the Administrative Officer and Assistant Library and Information Officer in the Ministry of Agriculture and Farmers Welfare, Department of Agriculture and Farmers Welfare, in the Farm Machinery Training and Testing Institutes, namely:-

1. **Short title and commencement.** - (1) These rules may be called the Ministry of Agriculture and Farmers Welfare, Department of Agriculture and Farmers Welfare, Farm Machinery Training and Testing Institute, Administrative Officer and Assistant Library and Information Officer Group 'B' (Gazetted) Non-Technical Posts Recruitment Rules, 2024.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application.** - These rules shall apply to the posts specified in column (1) of the Schedule annexed to these rules.

3. **Number of posts, classification and level in the pay matrix.** - The number of the said posts, their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the aforesaid Schedule.

4. **Method of recruitment, age-limit, qualifications, etc.**- The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the aforesaid Schedule.

5. **Disqualification.** - No person-  
(a) who has entered into or contracted a marriage with a person having a spouse living, or  
(b) who, having a spouse living, has entered into or contracted a marriage with any person,  
shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving.** - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard

**SCHEDULE**

Name of post	Number of post	Classification	Level in the pay matrix	Whether selection post	Age-limit for direct recruits
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				or non- selection post	
(1)	(2)	(3)	(4)	(5)	(6)
1.Administrative Officer	4* (2024)  * Subject to variation dependent on workload	General Central Service, Group 'B', Gazetted, Ministerial	Level-7 in the pay matrix (Rs. 44900-142400)	Selection	Not applicable

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment : whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods
(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	By promotion failing which by deputation

In case of recruitment by promotion or deputation / absorption, grades from which promotion or deputation/ absorption to be made	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
<p><b>Promotion:</b> Office Superintendent and Stenographer grade I in Level-6(Rs.35400-112400) in the pay matrix with five years regular service in the level and successfully completed training of two weeks in the field of administration, establishment and accounts.</p> <p><b>Note 1:</b>Eligibility list for Upper Division Clerk and Senior Hindi Typist for promotion shall be prepared with respect to the date of completion by the officers of the prescribed qualifying service in the respective level or post.</p> <p><b>Note 2:</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith</p>	<p><b>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of :-</b></p> <p>(1) Joint Secretary(Mechanisation and Technology), Department of Agriculture and Farmers Welfare - Chairman;</p> <p>(2) Director or Deputy Secretary (Mechanisation and Technology Division), Department of Agriculture and Farmers Welfare - Member;</p> <p>(3) Additional Commissioner(Mechanisation and Technology), Department of Agriculture and Farmers Welfare - Member;</p> <p>(4) Director, Farm Machinery Training and Testing Institute - Member.</p>	<p>Consultation with Union Public Service Commission is not necessary</p>

<p>their juniors who have already completed such qualifying or eligibility service.</p> <p><b>Deputation:</b> Officers under the Central Government or State Government or Union territory Administration: (a)(i) holding analogous posts on regular basis in the parent cadre or department; or (ii)with five years, service in the level rendered after appointment thereto on a regular basis in posts in Level-6(Rs.35400-112400) in the pay matrix or equivalent in the parent cadre or department; and (b) possessing the following educational qualifications and experiences ,namely:- (i) Degree of a recognised University or Institute; (ii)Two years experience in accounts, administration, establishment work in Central Government or State Government or Union territory Administration. <b>Note 1:</b> The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationist shall be not eligible for consideration for appointment by promotion. <b>Note 2:</b> Period of deputation including the period of deputation in any other ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years. The maximum age-limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.</p>		
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(1)	(2)	(3)	(4)	(5)	(6)
2. Assistant Library and Information Officer	1* (2024)  * Subject to variation dependent on workload	General Central Service, Group 'B', Gazetted, Non-Ministerial	Level-7 in the pay matrix (Rs. 44900-142400)	Selection	Not exceeding 30 years. (Relaxable for Government Servants upto five years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for