

Annexure

Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agriculture & Farmers Welfare
Central Farm Machinery Training & Testing Institute, Budni (M.P)
(Statement to be furnished on quarterly basis by the Government officer to Estate In-charge)

Name of the Applicant :
Designation :
Department :
Pay Level & Basic Pay (Rs.) :

I certify that I have spent Rs..... towards purchase of hospitality material for the month of

1. January - March, 20.... :
2. April - June, 20.... :
3. July - September, 20.... :
4. October - December, 20.... :

(only one option is to be ticked)

I further declare that: i) The hospitality material in respect of which reimbursement is claimed, is/are purchased by me. ii) The amount for which reimbursement is being claimed has actually been paid by me and has not/ will not be claimed by any other source.

Date:

Signature & Seal:
Name: