



भारत सरकार/GOVERNMENT OF INDIA

केन्द्रीय कृषि मशीनरी प्रशिक्षण एवं परीक्षण संस्थान /CENTRAL FARM MACHINERY TRAINING & TESTING INSTITUTE

ट्रैक्टर नगर बुदनी (म.प्र.)-/TRACTOR NAGAR, P.O., BUDNI (M.P.) 466445

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(AN ISO-9001:2015 CERTIFIED INSTITUTE)

F.No.:3-12011/1/2023-Estt. (E138013)

Date: 01-11-2024

**:: कार्यालय आदेश/OFFICE ORDER ::**

In supersession of the earlier issued Office Order No. 10-3/88-Estt. dated 30.06.2022 regarding the formation of the various committees and office orders issued for all other concerned committees, the competent authority reconstitutes the following committees to smoothly carry out the various functions of the institute:

<b>1-</b>	<b>Purchase Committee : Training Section</b>		
	1-	Shri A. K. Upadhyay, SAE	Chairman
	2-	Shri Man Singh, AE (GeM Buyer)	Member Secretary
	3.	Drawing and Disbursement Officer (DDO)	Member
	3-	Administrative Officer	Member
<b>2-</b>	<b>Purchase Committee : Testing Section</b>		
	1.	Shri R. P. Pandey, SIE	Chairman
	2.	Shri Parth Lodh, SAE/ Shri V S Shinde, SAE	Member
	3.	Shri Anshul Pandey, IE	Member Secretary
	4.	Drawing and Disbursement Officer (DDO)	Member
	5.	Administrative Officer	Member
<b>3-</b>	<b>Purchase Committee : Estate &amp; Farm Section</b>		
	1-	Shri A. K. Upadhyay, SAE	Chairman
	2-	Shri J. P. Choure, Agronomist	Member Secretary
	3-	Drawing and Disbursement Officer (DDO)	Member
	4-	Administrative Officer	Member
	5-	Demanding Section Officer	Member

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<b>4-</b>	<b>Scrap Disposal Committee:</b>		
	1.	Dr. Ranjit Basant Powar, SAE	Chairman
	2.	Officer I/C Main Engineering Store	Member Secretary
	3.	Administrative Officer	Member
	4.	Shri Shiv Kumar Sharma, AE	Member
	5.	Members of Central Govt. /State Government/ Autonomous bodies <i>as necessary</i>	Member
<b>5-</b>	<b>Committee for purchase of Books, Periodicals etc. for the Library:</b>		
	1-	Shri A.K.Upadhyay, SAE	Chairman
	2-	Head of Office (HOO)	Member
	3-	Shri G. R. Ambalkar, AE	Member
	4.	Smt. Renuka R.K., ALIO	Member Secretary
	5-	Demanding Section officer	Member
<b>6-</b>	<b>Committee for Disposal of Farm Produce:</b>		
	1-	Shri A. K. Upadhyay, SAE	Chairman
	2-	Agronomist	Member
	3-	Drawing and Disbursement Officer (DDO)	Member
	4.	Officer I/C Main Engineering Store	Member Secretary
<b>7-</b>	<b>Committee for Official Language Section:</b>		
	1-	Shri A. K. Upadhyay, SAE	Chairman
	2-	Shri R. P. Pandey, SIE	Member
	3-	Head of Office (HOO)	Member Secretary
<b>8-</b>	<b>Cultural Committee:</b>		
	1-	Shri J.P. Choure, Agronomist	Chairman
	2-	Shri Rakesh Paliwal, AE	Member Secretary
	3-	Drawing and Disbursement Officer (DDO)	Member
	4.	Hostel Warden	Member

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<b>9- Construction Works committee:</b>		
1-	Estate Officer	Chairman
2-	Shri J. P. Choure, Agronomist	Member
3-	Drawing and Disbursement Officer (DDO)	Member
4.	Demanding Section officer	Member
5.	Officer In-charge Works	Member Secretary

(बिकास कुमार पाणिग्रही)  
 उपकरण अभियंता / कार्यालय प्रमुख  
 कृते निदेशक

वितरण :-

1. समस्त संबंधित अधिकारी
2. समस्त अनुभाग अधिकारी - प्रशासन/लेखानुभाग/प्रशिक्षण/परीक्षण/फार्म/उपकरण
3. समस्त अनुभाग अधिकारी - प्रशासन/लेखानुभाग/प्रशिक्षण/परीक्षण/फार्म/उपकरण -  
 - अधीनस्थ स्टाफ के मध्य परिचलनार्थ
4. उपकरण अभियंता (आर) - संस्थान की वेबसाइट पर अपलोड करने हेतु
5. समस्त सूचना पट्ट - प्रशासन/प्रशिक्षण/परीक्षण/फार्म

प्रतिलिपि :-

- वैयक्तिक सहायक - निदेशक महोदय को सादर सूचनार्थ

कृते निदेशक