



SPEED POST/e-Mail

भारत सरकार/GOVERNMENT OF INDIA

कृषि एवं किसान कल्याण मंत्रालय/Ministry of Agriculture and Farmers Welfare
कृषि एवं किसान कल्याण विभाग/Department of Agriculture and Farmers Welfare
केन्द्रीय कृषि मशीनरी प्रशिक्षण एवं परीक्षण संस्थान/CENTRAL FARM MACHINERY TRAINING & TESTING INSTITUTE
ट्रेक्टर नगर, बुदनी (म.प्र.)/TRACTOR NAGAR, P.O., BUDNI (M.P.) 466445
Web:www.fmttibudni.gov.in;Email:fmti-mp@nic.in;Tel:07564-299003;GSTIN:23AAAGC0890H1ZS
(AN ISO-9001:2015 CERTIFIED INSTITUTE)

फा.स./ F. No.: 3-14011/3/2024-Estt. (E148423)

दिनांक/Date: 29-07-2024

OFFICE ORDER

Consequent upon the transfer of Shri Vijay Yadav, Administrative Officer and in supersession of the Office Order No. 2-1/2021-Estt. dated 8.06.2023; the undersigned, being the Head of Department and Controlling Authority of Central Farm Machinery Training and Testing Institute, Budni (M.P.), hereby entrusts the duties and responsibilities of **Drawing and Disbursing Officer (DDO)** in respect of Pay, T.A. & other allowances in respect of Gazetted and Non-Gazetted staff, contingent expenditure relating to Central Farm Machinery Training and Testing Institute, Budni (M.P.) to **Shri Mukti Parajuli, Administrative Officer w.e.f. 29.07.2024 (FN)**, until further orders.

He is also authorized to draw all amount received through bank draft in favour of Director of this Institute, payable at State Bank of India, Narmadapuram/ Budni, or any accredited Nationalized Bank of India.

Shri Mukti Parajuli, Administrative Officer will take over the DDO charge from Shri Vijay Yadav, Administrative Officer

Signed by Pedada
Pumachandrarao

Date: 30-07-2024 12:04:08

Director

Distribution:-

1. Shri Mukti Parajuli, Administrative Officer
2. Shri Vijay Yadav, Administrative Officer- To hand over the charge to
3. Account Section (2 copies)
4. All Section Officers: Admn./Training/Testing/Farm/Instrumentation
5. Cashier
6. Personal File of above concerned

Copy to : (alongwith the Specimen Signatures of DDO)

1. The Senior Accounts Officer (DMI), Pay & Accounts Office, New Secretariat Building, 2nd Floor, Civil Lines, Nagpur (Maharashtra) 440001
2. The Chief Manager, State Bank of India, Narmadapuram (M.P.)
3. P.A. to Director
4. IE (R) - for uploading on Institute's website.

Director